How to use Student Timetables

You can use the Student Timetables website to check your personal timetable and module timetables. There are a few ways to access the website:

- You can access the website directly here: https://timetables.ncl.ac.uk/search.php.

There are a few reasons that you would use this web version of your timetable:

- It updates 24 hours faster than the Student Portal timetable (need to check).
- If you are choosing optional modules in stage 1 that are from outside of the School of English Literature, Language and Linguistics (SELLL), you will need to check that the modules don't clash with your compulsory SELLL modules.
- If you are choosing an outside module in stages 2 or 3, you will also need to check for clashes with SELLL modules.

Clashes:

- A timetable clash is where two modules have teaching activities at the same time. It most commonly happens with lectures. Clashes are unavoidable and activities cannot be moved.
- A 'hard' clash is where there are more than three weeks of activities that clash (e.g. a lecture that takes place every week). A 'soft' clash is where there are less than three weeks of activities that clash (e.g. a one-off workshop or fieldwork). These clashes don't need to be resolved.
- If you don't check your timetable for clashes and you have a 'hard' clash, we will email you in teaching week 2 to ask you to resolve the clash. If you have two lectures that run at the same time, you can only ever go to one of them and the teaching that you will miss out on may cause difficulties when completing assessments for that module.
- If you have more questions about clashes or timetables more widely, please do reach out to UGOffice.ELLL@newcastle.ac.uk.

Search for a timetable

You can view a timetable by modules or programme of study (only suitable if there are no optional modules).

View timetable online

How to access your personal timetable

How would you like to view the timetable?

Get timetable for:
- ○ modules (complete the 'Modules' field below)
- ○ programme of study (complete the 'Course code' and 'Stage' fields below)
- ● personal (please specify a student id below)
- ○ my staff time table (your staff user id will be used)

Include Class List Information: ☐

> Make sure you have selected 'personal'.

View as:
- ● Timetable grid
- ○ List of activities (Screen Reader friendly)

Period: `Current week` ⌄
This is a mandatory field, please ensure you select the correct period

Activity type: `All activities` ⌄

Modules: `_____`
Enter a semi-colon separated (with no spaces) list of module codes, eg ACC1001;ACC1003

Course code: `_____`
UG a letter followed by three numbers, eg E100 or PG four numbers and a letter, eg 4807F (www.ncl.ac.uk/regulations/docs/)

Stage: `_____`
Just a number, eg 1

Student Id: `123456789`
This allows you to see any student's timetable

> Add your 9-digit student number here. You can find your student number on your student card or on the Student Portal.

`View timetable`

Search for a timetable

You can view a timetable by modules or programme of study (only suitable if there are no optional modules).

View timetable online

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Get timetable for:
- ○ modules (complete the 'Modules' field below)
- ○ programme of study (complete the 'Course code' and 'Stage' fields below)
- ● personal (please specify a student id below)
- ○ my staff time table (your staff user id will be used)

Include Class List Information: ☐

View as:
- ● Timetable grid
- ○ List of activities (Screen Reader friendly)

Period: Current week ▼

This is a mandatory field, please ensure you select the correct period

Current week
Next week
Semester 1
Semester 2
Academic year
Week 1 beginning: 02/09/2024
Week 2 beginning: 09/09/2024
Week 3 beginning: 16/09/2024
Week 4 beginning: 23/09/2024
Week 5 beginning: 30/09/2024
Week 6 beginning: 07/10/2024
Week 7 beginning: 14/10/2024
Week 8 beginning: 21/10/2024
Week 9 beginning: 28/10/2024
Week 10 beginning: 04/11/2024
Week 11 beginning: 11/11/2024
Week 12 beginning: 18/11/2024
Week 13 beginning: 25/11/2024
Week 14 beginning: 02/12/2024
Week 15 beginning: 09/12/2024

Activity type:

Modules:
Enter a semi-colon separated (with no spaces) list of module codes, eg ACC1001;ACC1003

Course code:
UG a letter followed by three numbers, eg E100
or PG four numbers and a letter, eg 4807F
(www.ncl.ac.uk/regulations/docs/)

Stage:
Just a number, eg 1

Student Id:
This allows you to see any student's timetable

Choose whether you would like to view the current week, next week or the whole semester. You can also choose a specific week.

[View timetable]

As well as viewing a timetable online, you ca[n]   this?) which can be imported into your preferred

Understanding your timetable

2 The upper row indicates the start and end times of the activity.

View as list										
	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00
Mon			SEL3433 / T01 / 01 PERB.1.05 Wks: 6-8, 12-14						
Tue							SEL3433 / L01 / 01 PERB.G.05 Wks: 4-8, 11-14		
Wed				SEL3433 / S01 / 03 MERZ.L202 Wks: 4, 6-8, 11-14					
Thu		SEL3403 / L01 / 01 <06, 11> OLB.2.22 Wks: 6, 11 / SEL3403 / L01 / 01 <04> OLB.2.22 Wks: 4							
Fri			SEL3346 / L01 / 01 PERB.1.05 Wks: 4-9, 11-13, 15 / SEL3346 / F01 / 01 PERB.1.05 Wks: 14				SEL3433 / S02 / 01 LIBR.MRLR.G.Academic Skills Room.PC Wks: 5 / SEL3433 / S03 / 01 OLB.2.29 Wks: 9, 15		
Sat									
Sun									

3 This activity, for example, is on Wednesday from 11:00 – 13:00.

1 The left-hand column indicates the day of the teaching activity.

4

SEL3433 / S01 / 03
MERZ.L202
Wks: 4, 6-8, 11-14

If we take a closer look, we can see that this activity says 'S01'. The 'S' indicates that this activity is a seminar, and '01' indicates that it is seminar number 1. Some modules may have more than 1 seminar a week. Seminarsappear blue on the timetable.

5

SEL3433 / L01 / 01
PERB.G.05
Wks: 4-8, 11-14

This activity says 'L01', which indicates that it is lecture number 1 for this module and appears red on the timetable. Other examples of activities are 'F' for fieldwork, 'W' for workshop and 'T' for tutorial. Hovering over the activity will give you more information.

6 You can also find details of where the activity is (MERZ.L202), which means Merz Court, Level 2, Room 2. Sometimes there will be different activities in different weeks – you can see the weeks that the activity takes place here too.

Search for a timetable

You can view a timetable by modules or programme of study (only suitable if there are no optional modules).

View timetable online

How to access a module timetable

How would you like to view the timetable?

Get timetable for:
- ⦿ modules (complete the 'Modules' field below)
- ○ programme of study (complete the 'Course code' and 'Stage' fields below)
- ○ personal (please specify a student id below)
- ○ my staff time table (your staff user id will be used)

Include Class List Information: ☐

Make sure you have selected 'modules'.

View as:
- ⦿ Timetable grid
- ○ List of activities (Screen Reader friendly)

Period: `Current week` ⌄

This is a mandatory field, please ensure you select the correct period

Don't forget to change this to 'Semester 1 or 2' if checking for a clash!

Activity type: `All activities` ⌄

Modules: `SEL1023`

Enter a semi-colon separated (with no spaces) list of module codes, eg ACC1001;ACC1003

Add the module code. You can find the module code on the Module Catalogue and in module brochures. Ask if you're not sure.

Course code: `_____`

UG a letter followed by three numbers, eg E100 or PG four numbers and a letter, eg 4807F (www.ncl.ac.uk/regulations/docs/)

Stage: `_____`

Just a number, eg 1

Student Id: `_____`

This allows you to see any student's timetable

`View timetable`

	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00
Mon		SEL1023 / W01 / 01 OLB.2.29 Wks: 25	SEL1023 / W01 / 02 OLB.2.29 Wks: 25	SEL1023 / W01 / 03 OLB.2.29 Wks: 25		SEL1023 / W01 / 04 OLB.2.29 Wks: 25	SEL1023 / W01 / 05 OLB.2.20 Wks: 25		SEL1023 / W01 / 06 OLB.2.29 Wks: 25

Tue (09:00 column, stacked):
- SEL1023 / L01 / 01 <36> BEDB.G.04.LT1 (Entrance 3) Wks: 36
- SEL1023 / L01 / 01 <22, 29> BEDB.G.04.LT1 (Entrance 3) Wks: 22, 29
- SEL1023 / L01 / 01 <23, 25> BEDB.G.04.LT1 (Entrance 3) Wks: 23, 25
- SEL1023 / L01 / 01 <24> BEDB.G.04.LT1 (Entrance 3) Wks: 24
- SEL1023 / L01 / 01 <26> BEDB.G.04.LT1 (Entrance 3) Wks: 26
- SEL1023 / L01 / 01 <27> BEDB.G.04.LT1 (Entrance 3) Wks: 27
- SEL1023 / L01 / 01 <28> BEDB.G.04.LT1 (Entrance 3) Wks: 28
- SEL1023 / L01 / 01 <30> BEDB.G.04.LT1 (Entrance 3) Wks: 30
- SEL1023 / L01 / 01 <35> BEDB.G.04.LT1 (Entrance 3) Wks: 35

> This will look more confusing as it shows all activities for a module. Pay closer attention to the 'Wks' line to see if the activity takes place every week. For example, the workshop for SEL1023 only takes place in week 25, so if this clashed with an optional/outside module, it would be fine. Lecture 1, however, takes place every week, so you should choose a different optional/outside module.

Wed (12:00 column, stacked):
- SEL1023 / L02 / 01 <22> BEDB.G.04.LT1 (Entrance 3) Wks: 22
- SEL1023 / L02 / 01 <23, 25> BEDB.G.04.LT1 (Entrance 3) Wks: 23, 25
- SEL1023 / L02 / 01 <24> BEDB.G.04.LT1 (Entrance 3) Wks: 24
- SEL1023 / L02 / 01 <27> BEDB.G.04.LT1 (Entrance 3) Wks: 27
- SEL1023 / L02 / 01 <28> BEDB.G.04.LT1 (Entrance 3) Wks: 28
- SEL1023 / L02 / 01 <29> BEDB.G.04.LT1 (Entrance 3) Wks: 29
- SEL1023 / L02 / 01 <30> BEDB.G.04.LT1 (Entrance 3) Wks: 30
- SEL1023 / L02 / 01 <35> BEDB.G.04.LT1 (Entrance 3) Wks: 35
- SEL1023 / L02 / 01 <36> BEDB.G.04.LT1 (Entrance 3) Wks: 36

> You should compare the timetables for your compulsory modules and your optional/outside modules to see if there are any hard clashes. Hard clashes are more than 3 weeks of clashes and you should change your optional module to resolve the clash.

> Seminar clashes are easier to resolve as there are multiple seminar groups, especially for our Stage 1 modules. There is only one lecture group though, so that would be a hard clash.

Thu (12:00 column, stacked):
- SEL1023 / L03 / 01 <36> HERB.G CA Wks: 36
- SEL1023 / L03 / 01 <23> HERB.G CA Wks: 23

Thu (14:00):
- SEL1023 / S01 / 01 PERB.1.05 Wks: 22-30, 35-36
- SEL1023 / S01 / 10 PERB.G.09 Wks: 22-30, 35-36

Thu (15:00):
- SEL1023 / S01 / 02 PERB.1.05 Wks: 22-30, 35-36
- SEL1023 / S01 / 11 PERB.G.09 Wks: 22-30, 35-36

Fri (09:00):
- SEL1023 / S01 / 03 PERB.1.05 Wks: 22-30, 35-36
- SEL1023 / S01 / 12 PERB.G.09 Wks: 22-30, 35-36

Fri (10:00):
- SEL1023 / S01 / 04 PERB.G.10 Wks: 22-30, 35-36

Fri (11:00):
- SEL1023 / S01 / 05 PERB.G.10 Wks: 22-30, 35-36

Fri (12:00):
- SEL1023 / S01 / 07 PERB.1.05 Wks: 22-30, 35-36

Fri (13:00):
- SEL1023 / S01 / 06 PERB.G.10 Wks: 22-30, 35-36

Fri (15:00):
- SEL1023 / S01 / 08 PERB.1.05 Wks: 22-30, 35-36
- SEL1023 / S01 / 13 PERB.G.10 Wks: 22-30, 35-36

Fri (16:00):
- SEL1023 / S01 / 09 PERB.1.05 Wks: 22-30, 35-36
- SEL1023 / S01 / 14 PERB.G.10 Wks: 22-30, 35-36